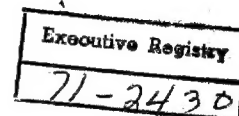


SECRET



Source Reference No. 461  
Cable Secretariat History

6 May 1971

MEMORANDUM FOR: Executive Director-Comptroller

SUBJECT : Report of Cable Secretariat Operations  
1 - 30 April 1971

1. The workload in April 1971 was 72,557 items, a 12% increase over April 1970. For the ten months of FY 1971 we are running 4% more than for the same period in Fiscal Year 1970.

25X1A

2. As of 30 April 1971 our assigned strength remains at [REDACTED] persons, making us even with our authorized strength for FY 1971. 25X1A

25X1A

3. On 9 April 1971, [REDACTED] O/PPB, briefed [REDACTED] and me on the results of the study he made of dissemination units, including the Cable Secretariat. [REDACTED] recommendations as I recall them were to: a) transfer non-CIA cable dissemination functions to CRS, and DDP traffic to DDP, or; b) transfer non-CIA cable dissemination functions to CRS, and leave DDP traffic with the Cable Secretariat, or; c) subordinate the Cable Secretariat to the Office of Communications vice the Office of the Director. 25X1A  
Since both [REDACTED] study and that made by [REDACTED] of the IG Staff concern the Cable Secretariat, it is hoped that copies can be made available to us at some point. 25X1A

25X1A

4. Progress toward the goal of purchasing a document sorter from Collator Corporation, Seattle, Washington has been slow. The necessary forms and authorizations are in the hands of the Contract Branch, Office of Logistics. Collator Corporation has stated that they will require 90 Days for delivery from the time the contract is signed.

25X1A

[REDACTED]  
Y Cable Secretary

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SENDER WILL CHECK		CLASSIFICATION TOP AND BOTTOM	
UNCLASSIFIED	CONFIDENTIAL	CONFIDENTIAL	SECRET
<b>OFFICIAL ROUTING SLIP</b>			
TO	NAME AND ADDRESS	DATE	INITIALS
1	Cable Secretariat		
2			
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6			
<input type="checkbox"/>	<b>ACTION</b>	<input type="checkbox"/>	<b>DIRECT REPLY</b>
<input type="checkbox"/>	<b>APPROVAL</b>	<input type="checkbox"/>	<b>DISPATCH</b>
<input type="checkbox"/>	<b>COMMENT</b>	<input type="checkbox"/>	<b>FILE</b>
<input type="checkbox"/>	<b>CONCURRENCE</b>	<input type="checkbox"/>	<b>INFORMATION</b>
<input type="checkbox"/>		<input type="checkbox"/>	<b>PREPARE REPLY</b>
<input type="checkbox"/>		<input type="checkbox"/>	<b>RECOMMENDATION</b>
<input type="checkbox"/>		<input type="checkbox"/>	<b>RETURN</b>
<input type="checkbox"/>		<input type="checkbox"/>	<b>SIGNATURE</b>
<b>Remarks:</b>			
<p>Colonel Butler: <i>[Signature]</i></p> <p>ExDir reviewed the attached yesterday <i>mar '71</i> and provides the IG staff report herewith. <i>Information Management in the Agency</i></p> <p><i>[Redacted]</i> did not create a formal study.</p> <p>His review was as described in the 9 April briefing of the Cable Secretariat.</p> <p><i>[Redacted]</i></p>			
<b>FOLD HERE TO RETURN TO</b>			
<b>FROM: NAME, ADDRESS AND PHONE NO.</b>			<b>DATE</b>
EA/Executive Director <i>[Redacted]</i> 7D59			12 May 71

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